# CAREERS PEGASUS

# STEP-BY-STEP GUIDE

TO SUBMITTING YOUR APPLICATION ON THE CAREERS AT PEGASUS SENIOR LIVING WEBSITE



Thank you for your interest in joining Pegasus Senior Living, where we celebrate and enhance all lives with kindness and integrity. We stand for active lifestyles, nurturing care and a place called home. Mostly, we stand for family—enriching the lives of our residents, providing peace of mind to their loved ones.

# **STEP ONE**

• Scroll to the **State** and **location of interest** to see a list of open positions.



# **STEP TWO**

• Select the specific **Position** of interest to review the Job Description.

- All Areas of Interest -	ies - V - All States	-	•
Search	Position Title	City	State
Belleview Suites At DTC Assisted Living and Memory Care	Care Partner	Denver	со
Belleview Suites At DTC Assisted Living and Memory Care	Care Partner Nurse-PRN	Denver	со
Belleview Suites At DTC Assisted Living and Memory Care	Health and Wellness Coordinator	Denver	со
Belleview Suites At DTC Assisted Living and Memory Care	Cook	Denver	со
Belleview Suites At DTC Assisted Living and Memory Care	LPN	Denver	со
Belleview Suites At DTC Assisted Living and Memory Care	CO- Maintenance Director	Denver	со



### **STEP THREE**

• Click **Start Your Application** to begin the application process.

Back To C	Openings
Care Part	ner
Department:	Belleview Suites At DTC Assisted Living and Memory Care
Location:	Denver, CO
Shift Options:	Day/Evening/NOC & Shift 1, 2 & 3
Do you have a p	assion to serve Seniors? More importantly, do you want to know that every day you are making
a difference in a	resident's life? Then come join our team!
Great Place to V	Vork Certified – come make it greater!! So many perks and programs!!

## **STEP FOUR**

• Enter **basic contact information** associated with your application profile and click **Continue**.

**Note:** By saying "Yes" to receiving text messages, you will only receive text messages directly related to your application from a Recruiter.

First Name	First Name			A
Last Name	Last Name			
Email				
Re-enter Email	Re-enter Email			
Mobile Phone	Mobile Phone			
			0	ptiona
May we use this numb	er to send text message	es that pertain to your job application?	Yes	No
Would you like to be	considered for other p	ositions now or in the future?	Yes	No
		future?	Con	tipue



Our system will guide you through **6 easy steps to apply**. Be sure to have your Resume on hand.

# HOW TO APPLY

#### 1. Resume & Cover Letter Upload

• Use the blue 'Upload' button to attach your Resume, Cover Letter and/or References to your application.

**Note:** Resume is highly encouraged. Cover Letter/ References are optional.

	1
Resume	
	Date
File name	submitted
Files must be submitted in one of t	the following formats: doc dory rtf tyt ascii
.pdf, .html	ne following formats, succ, succe, sitt, sect,
All files must be smaller than 10 M	B in size.
Cover Letter	
	Date
File name	submitted
🛨 Upload 👻	
Files must be submitted in one of t	he following formats: .doc, .docx, .rtf, .txt, .ascii,
All files must be smaller than 10 M	B in size.
Unional addition of films (Defe	rencesi
Upload additional files (Refe	Date
Upload additional files (Refe	Date submitted
Upload additional files (Refe File name	Date submitted
Upload additional files (Refe File name + Upload +	Date submitted

#### 2. Applicant Information

• Fill in all your personal information and confirm you would like to receive text messages related to your application.

			Indicates a required
APPLICANT INFORM	ATION		
First Name +	Last ?	lame •	
	0		
Street Address		City -	State or Province +
Zip/Postal Code -		Country -	
		UNITED STATES	,
Email Address •			
Primary Phone Number +	Type *	Secondary Phone Number	Type
	O Mobile		O Mobile
	O Home		Home
	O Work		<ul> <li>Work</li> </ul>
	O Other		O Other
May we send text messages the application?	at pertain to your job		



#### 3. Employment History & Education

• Use these two sections to add additional work experience and education not found in your Resume, if necessary. If you are selected for a role, we will verify the experiences listed.

**Note:** Use the 'Add Additional Row' and 'Remove Row' buttons in the bottom right to edit as needed.

MPLOYMENT HISTORY						
Company Name Company Ph	one		EDUCATION			
vation Title Description.	City Duties, and Responsibilities	state				
			School or Institution	Degree	Major/Discipline	End Date
itart Date End Date				N/A	▼	MM/DD/YYYY
Present						Present
iupervisor's Name	May we contact for a re	eference?	Location	Did vou Graduate?	GPA	
	O Yes			O Yes		
	C Later	1		O No		
Reason for Leaving		1				Deres Deres
		Termon Res				Remove Row
					-	
		Add Additional Row				Add Additional Row

#### 4. Availability

• Use the check boxes in this fourth section to indicate your desired availability for the position.

Vhat shift do you prefer? •	Days of the week you are available to work •
🔲 1st Shift	Monday
2nd Shift	Tuesday
3rd Shift (NOC)	Wednesday
	Thursday
	Friday
	Saturday
	Sunday



#### 5. Voluntary Self-Identification

• In the fifth section please complete your demographic information.

VOLUNTARY SELF-IDENTIFICA	ΓΙΟΝ		
Race and Ethnicity •	Veteran Status Pre-Offer •	Disability Status Pre-Offer •	
<ul> <li>I choose not to self-identify at this time</li> <li>Hispanic or Latino</li> </ul>	<ul> <li>I identify as one or more of the classifications of protected veterans</li> </ul>	<ul> <li>Yes, I Have a Disability, Or Have A History/Record Of Having A Disability</li> </ul>	
O White (Not Hispanic or Latino)	O I am not a protected veteran	O No, I Don't Have A Disability, Or A History/Record of Having A Disability	
<ul> <li>Black or African American (Not Hispanic or Latino)</li> </ul>	I do not wish to answer	O I Don't Wish to Answer	
<ul> <li>Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)</li> </ul>			
🔿 Asian (Not Hispanic or Latino)			
<ul> <li>American Indian or Alaska Native (Not Hispanic or Latino)</li> </ul>			
O Two or More Races (Not Hispanic or Latino)			
Gender •			
<ul> <li>I choose not to self-identify at this time.</li> </ul>			
○ Female			
O Male			

#### 6. Applicant Agreement (Final Section!)

- In the sixth and final section please confirm that you've read and agree to the statement listed by checking 'I Agree' and inputting your Name and the Date.
- Select the blue 'Continue' button to submit your application!

APPLICANT AGREEMENT		
I certify that my answers are true and complete t misleading information in my application or inter Please confirm you read and understand	o the best of my knowledge. If this applica view may result in my release. First and Last Name •	ation leads to employment, I understand that false or Today's Date «
the above. •		MM/DD/YYYY
		Finish Later Back Continue

# THANK YOU!

• Congratulations! Your application is now submitted. Thank you for your interest in joining Pegasus Senior Living! A Recruiter will review your background for consideration.

Privacy Policy	